



# Effective Supervision & People Leadership

Effective supervision is a critical bridge between organizational strategy and day-to-day execution. This workshop equips supervisors and people leaders with the practical skills needed to lead individuals and teams with clarity, consistency, and confidence. Participants learn how to set expectations, delegate effectively, provide feedback, and manage performance while building trust and accountability.

Through real-world scenarios and practical application, leaders strengthen their ability to balance operational demands with people-centered leadership. The workshop emphasizes communication, decision-making, and situational leadership skills that help supervisors navigate challenges, address performance issues, and support team success. The result is more capable supervisors who lead with credibility, fairness, and purpose.

## Workshop Objectives:

- Clarify the role and responsibilities of effective supervision in driving individual and team performance.
- Set clear expectations and goals that align daily work with organizational priorities.
- Apply effective delegation strategies to develop others while maintaining accountability.
- Provide timely, constructive feedback that improves performance and builds trust.
- Manage time, priorities, and competing demands more effectively as a people leader.
- Address common supervisory challenges, including performance issues and workplace conflict.
- Demonstrate situational leadership skills that adapt to the needs of individuals and teams.



## Course Outline:

Module One: Getting Started  
Module Two: Setting Expectations  
Module Three: Setting Goals  
Module Four: Assigning Work  
Module Five: Degrees of Delegation  
Module Six: Implementing Delegation  
Module Seven: Providing Feedback

Module Eight: Managing Your Time  
Module Nine: Resolving Conflict  
Module Ten: Tips for Special Situations  
Module Eleven: A Survival Guide for the New Supervisor  
Module Twelve: Wrapping Up